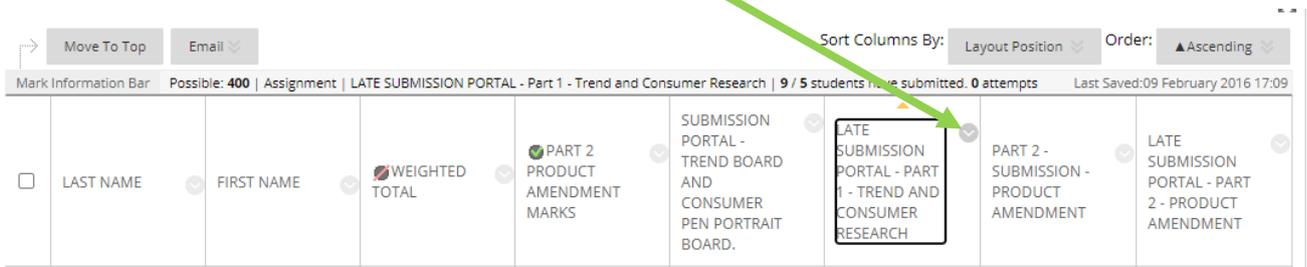
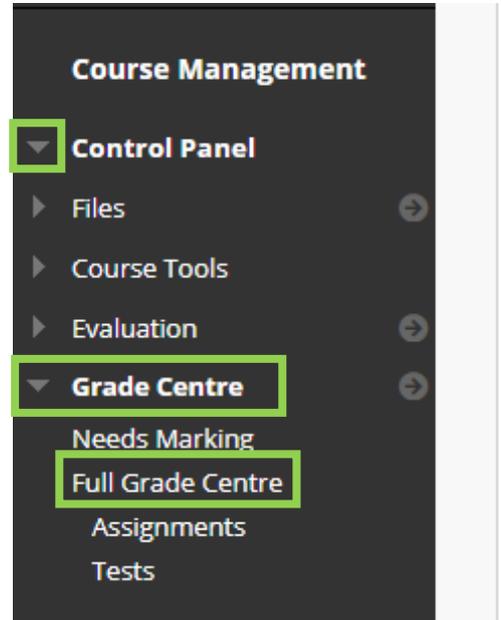


## How to view your cohorts' Blackboard assignment submission dates

To view your student's assignment submission dates:

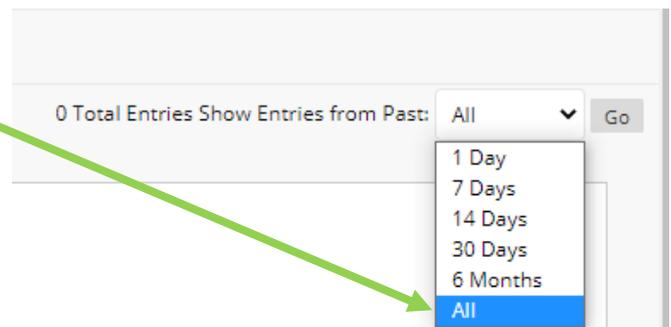
- Navigate to your course page in Blackboard. In the menu on the left-hand side, scroll down to the 'Control Panel' section, click on the arrow to open the drop-down menu, click on the 'Grade Centre' and then 'Full Grade Centre'
- At the top of the page, choose the relevant test, make sure it is selected – it will have a black box around it as shown in the image below. Click on the drop-down menu arrow next to the test title and click on 'View Mark History'.



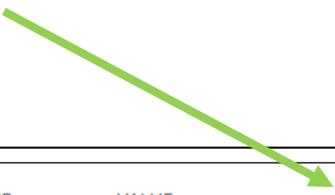
The image shows a screenshot of the Blackboard Grade Centre table. The table has columns for 'LAST NAME', 'FIRST NAME', 'WEIGHTED TOTAL', and several assignment titles. The 'LATE SUBMISSION PORTAL - PART 1 - TREND AND CONSUMER RESEARCH' entry is highlighted with a black box, and a green arrow points from the 'View Mark History' instruction in the text to this entry.

Mark Information Bar	Possible: 400	Assignment	LATE SUBMISSION PORTAL - Part 1 - Trend and Consumer Research	9 / 5 students have submitted. 0 attempts	Last Saved: 09 February 2016 17:09			
<input type="checkbox"/>	LAST NAME	FIRST NAME	WEIGHTED TOTAL	PART 2 PRODUCT AMENDMENT MARKS	SUBMISSION PORTAL - TREND BOARD AND CONSUMER PEN PORTRAIT BOARD.	LATE SUBMISSION PORTAL - PART 1 - TREND AND CONSUMER RESEARCH	PART 2 - SUBMISSION - PRODUCT AMENDMENT	LATE SUBMISSION PORTAL - PART 2 - PRODUCT AMENDMENT

- Choose the correct period for the submissions you wish to view using the drop-down menu in the right-hand corner.



- You will then see a list of submissions, with the submission date and time shown in the 'Attempt Submitted' column.



DATE	COLUMN	LAST EDITED BY	USER	VALUE	ATTEMPT SUBMITTED	COMMENTS
19-Aug-2019 12:17:35	Resit Exam 2019	[Redacted]	[Redacted]	Attempt submitted (needs marking).	19-Aug-2019 12:17:18	
14-Aug-2019 16:28:18	Resit Exam 2019	[Redacted]	[Redacted]	Attempt submitted (needs marking).	14-Aug-2019 16:28:04	
02-Jun-2019 18:11:45	Exam 2019	[Redacted] Li	[Redacted]	Attempt marked as Not Ignored <b>65.49998</b>	29-May-2019 10:45:16	
02-Jun-2019 18:11:16	Exam 2019	[Redacted] Li	[Redacted]	Attempt marked as Not Ignored <b>59.33332</b>	29-May-2019 10:45:15	
02-Jun-2019 18:07:02	Exam 2019	[Redacted] Li	[Redacted]	User Exempted		

- You can click on the 'Attempt Submitted' column to order the test submissions in date order - use this to identify any late submissions